

PLANNING BOARD MEETING

Tuesday November 5, 2013

Stow Town Hall

381 Great Road

Stow, MA

1.	7:00 PM	Gleasondale Village Focus Group Review Session led by UMASS Center for Economic Development's Graduate Student Team.
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Public Hearing

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Discussion/Action Items

2.	8:30 PM	Review Correspondence
3.		Public Input
4.		Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.		Planner's Report
6.		
7.		Email from Board of Selectmen – License Renewals
8.		Delaney Street Solar Emergency Response Plan
9.		Adams Drive Concept Plan
10.		First Parish Church revised parking plan
11.		Executive Session M.G.L c30 Section 6 – 323 Great Road
12.		Adjournment

CORRESPONDENCE

10/16/13 Statement from Cambridge Appleton Trust – Delaney Street Solar Decommission Escrow
10/23/13 Letter from Conservation Commission – Conveyance of Derby Woods Open Land
10/23/13 Letter to DHCD – 11 Golden Drive to be added to Subsidized Housing Inventory
10/24/13 Planning Department Support letter from SMMI Grant
10/25/13 Email from Mark Jones – Application for Planning Board Vacancy
10/28/13 Email from Ernie Dodd – Delaney Street Solar Emergency Response Plan
10/28/13 Letter to John Makey re: sidewalks

TOWN BOARDS AND COMMITTEES

10/29/13 Budget Message from Town Administrator
10/30/13 Memo from Conservation Commission – Wheeler Road Hammerhead Lot Special Permit
10/30/13 Email From Town Administrator – Heritage Lane Open Space Parcel

AREA TOWN BOARDS AND COMMITTEES:

11/13/13 Harvard ZBA Public Hearing –expansion of pre-existing non-conforming structure
11/14/13 Hudson ZBA Public Hearing – Variance to Special Permit for Wireless Communication Facility
11/15/13 Hudson ZBA Public Hearing – Accessory Apartment Special Permit
11/18/13 Acton Board of Selectmen Public Hearing – Use Special Permit to manufacture fire wood

PUBLICATIONS

LOOKING AHEAD

11/09/13 Gleasondale Charrette
11/12/13 Planning Board Working Meeting (Lower Village)
11/19/13 Planning Board Meeting (Wheeler Road Hammerhead Lot Special Permit Public Hearing and Hemenway Farm PCD/Subdivision Public Hearing Continuance
12/03/13 Planning Board Meeting

Posted: November 1, 2013

<i>Task</i>	<i>Priority</i>	<i><u>Long</u> <u>Median</u> <u>ShortTerm</u></i>	<i><u>Timeline to</u> <u>begin</u></i>	<i><u>PB Member(s)</u></i>
Lower Village Planning Effort			Summer/Fall 2013	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Create draft by-law for NRPZ	H	S		
Assess consistent buildout formula	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Debrief Final UMASS student report	H	S		
Assess formation of neighborhood committee	H	S		
Assess timeline for walking tour and charette	H	S		
Begin discussions with Hudson re: water/sewer	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	
Hold public meeting for information on update	H	S		
Medicinal Marijuana	M	M		
Identify Districts, review bylaws and moratorium from surrounding communities	M	M		
MAGIC Agricultural Project	H	M	Summer/Fall 2013	
Assess zoning and policy action steps	H	M		
Zoning Reform Act	M	S	Ongoing Monitoring	
Comprehensive Permit Policy	H	S	June Meeting	

